

Lancashire Combined Fire Authority

Performance Committee Outline Terms of Reference

The Performance Committee meets four times each year. Political balance rules and regulations apply.

The Performance Committee's key responsibility is for all aspects of monitoring performance against established targets set by the Planning Committee, annually, to ensure that performance standards are maintained by reference to key performance indicators. The Committee's remit includes;

- All aspects of performance monitoring;
- Monitoring of implementation of the Authority's Corporate Plan;
- Monitoring of implementation of the Community Risk Management Plan;
- Review assimilation and response to appropriate Government Consultation documents on behalf of the Authority affecting fire and rescue authorities generally, from Central Government, LGA (Local Government Association), NFCC (National Fire Chiefs Council) or any other source.

The Committee will have decision making powers in relation to the above areas. In exceptional circumstances the Committee may refer issues to the Authority for a decision.

- Any items referred to the Committee by the Authority or Strategy Group who will indicate if a decision or recommendation is required, including any transitional matter referred to it for a decision.

It is also recommended that members of the Committee attend appropriate training where possible.

The Performance Committee will only be quorate and therefore constitutionally able to conduct business and make decisions if there are at least 4 members present. Should the Committee be inquorate it shall stand temporarily adjourned for 30 minutes and if, thereafter, there is still not a quorum the meeting shall stand finally adjourned. At the point of adjournment, or subsequently, the Chair may agree arrangements for the meeting to be reconvened.